

- (1) This form is applicable only to foreign individuals who do not hold a SingPass account and require access to Vendors@Gov to submit e-invoices.
- (2) This form will take approximately 10 minutes to complete. Please also provide the following supporting documents:
 - ✓ Copy of Passport
 - ✓ Copy of bank statement stating the vendor’s name and bank account details (For Telegraphic Transfer payment)
 - ✓ Completed bank-endorsed AGD Direct Credit Authorisation Form (For interbank GIRO payment)
- (3) Please submit this form with the supporting documents to [AGD Helpdesk](#) at Vendors@Gov.
- (4) An email with the instructions to set up your Vendors@Gov AGD Password account will be sent to successful applicants via the email address provided in Section B. Please allow up to 7 working days for processing, and please check your junk emails to not miss emails from agd_nfs_agent@agd.gov.sg.

Section A – Transacting Government Agency Information

| | |
|---------------------------------|--|
| Singapore Government Agency | |
| Liaison Officer’s Email Address | |

Section B – Vendor Details

| | |
|--|--|
| Full Name | |
| Email Address | |
| Residential Address | |
| Contact Number [Optional] | |
| GeBIZ Trading Partner Reference Number (e.g. Y123456) [If applicable – this is important to allow the viewing of POs issued to this ID] | |

Section C – Bank Account Details [Please select ONE payment method]

GIRO

| | |
|------------------------------------|--|
| Bank Code Number and Branch Number | |
| Bank Account Number | |

Telegraphic Transfer (TT)

| | |
|--|--|
| Bank Account Number/IBAN | |
| Receiving Bank Name | |
| Receiving Bank Address | |
| Country | |
| SWIFT Code (In upper case) | |
| Sort/Routing/Clearing Code | |
| Other Payment Instruction(s) | |
| If correspondent bank is required, please provide the following: <ul style="list-style-type: none"> o Bank Account Number o Bank Name o Bank Address o Country o SWIFT Code (In upper case) | |

Section D – To be Completed by AGD Vendors@Gov Administrator

| | |
|-------------------------------|--|
| Processed By / Date Processed | |
|-------------------------------|--|